

QUALIFICATIONS APPLICATION FORM

INDEX OF FORMS

QA 1	Business Information of Applicant
QA 2	Qualification Details
QA 3	Qualification Content
QA 4	Qualification Applicability
QA 5	Legitimacy of Qualification
QA 6	Assessment Details
QA 7	Motivation
QA 8	Qualification Sample
QA9	Application Fee

Guidelines:

- In order to apply for a qualification to be recognised for inclusion on the List of Recognised Qualifications for Fit and Proper purposes, please complete forms QA1 – QA8.
- Please ensure that the following documents are included / attached to the application:
 - a. *Statement of Results / Transcript – the modules / subjects / content of the qualification must be clearly identifiable*
 - b. *Qualification certificate*
 - c. *Proof of Payment*
- Please note that incomplete application forms will not be considered.
- All qualification applications must be submitted to:

Hard copy submissions:	Electronic submissions:
FAIS Qualifications Riverwalk Office Park, Block B 41 Matroosberg Rd (Corner Garsfontein and Matroosberg Roads) Ashlea Gardens, Extension 6, Menlo Park	fais.qualifications@fsca.co.za

Business Information of Applicant
--

1.1	Applicant Name						
1.2	Trading Name / Division						
1.3	Type of Business	University	Technikon / College	Accredited Provider	Professional Body	Industry Association	
		Other (Please specify)					
1.4	Contact Details						
	Physical Address						
	Postal Code						
	Postal Address						
	Postal Code						
	Telephone Number						
	Fax Number						
	Website Address						
1.5	Contact Person						
	Title						
	Initials						
	Surname						
	Telephone Number						
	Cell Phone Number						
	E-mail Address						
1.6	Date of this Application						
1.7	Is this the first application that you have submitted?	Yes	No	If no, please provide the date(s) and qualification title(s) of the previous applications submitted:			
				<u>Date:</u>		<u>Qualification:</u>	

Qualification Details

Please Note:

Any incomplete information may lead to the qualification not being considered for recognition and inclusion on the Fit and Proper List of Recognised Qualifications. Please ensure that all information is complete.

2.1	Qualification Title				
2.2	Please indicate which of the following categories the qualification should be allocated to:	(a) Unit standard-based (or exit level outcomes-based) qualification registered on the National Qualification Framework	(b) Higher Education Qualification	(c) Professional Qualification	
		(d) Foreign Qualification	(e) Qualification no longer offered	(f) Other (please specify in the space provided)	
		Please note: The section below is only completed if the qualification is SAQA registered.			
2.3	SAQA Qualification ID				
2.4	Learning Field		2.5	Learning sub-field	
2.6	Credits		2.7	Level	
2.8	Registration status		2.9	Registration start date	
2.10	Registration end date		2.11	SAQA decision number	
2.12	Registered Provider				

Qualification Details

2.13	Qualification Type (please mark with X)				
	National Certificate	National Diploma	National Degree	Professional Qualification	National Higher Certificate
	National Higher Diploma	National Higher Degree	Honours Degree	Masters Degree	Other (Please specify below)
2.14	Are there any pre-requisite requirements in order to register for this qualification?	Yes	No		
	If "Yes", please list the requirements and explain the requirements where applicable.				
2.15	Does this qualification replace any other qualification?	Yes	No		
	If "Yes", please specify which qualification will be replaced by this qualification:				
2.16	Will this qualification be replaced by any other qualification within the next 18 months?	Yes	No		
	If "Yes", please specify which qualification will be replacing this qualification				
2.17	Is the qualification available nationally?	Yes	No		
2.18	Is this a foreign qualification?	Yes	No		
	If "Yes", was a certificate of equivalence issued by SAQA?	Yes	No		
	If "Yes", please provide detail:				

Qualification Details

2.19	What are the purpose and the rationale of this qualification? Please explain in detail below:

Qualification Content

3.1	Is the qualification a modular based qualification? If not, please provide details of the content of the qualification.	
	Please note: <i>The section below is only completed if the applicant is the Learning Institution</i>	
3.2	Please provide a detailed breakdown / description of the content of each Module / Subject listed above:	
	<i>Module / Subject</i>	<i>Breakdown / Description of Content</i>

Qualification Content

3.2	<i>Module / Subject</i>	<i>Breakdown / Description of Content</i>

Qualification Content

3.2	<i>Module / Subject</i>	<i>Breakdown / Description of Content</i>

Qualification Content

3.3	<p>Is the structure of the qualification static? I.e. can the structure of the qualification change significantly based on what type of core / elective modules / subjects that are chosen? Provide details.</p>
3.4	<p>Regardless of how the qualification is structured in terms of the various electives that can be selected– can all the various combinations of the qualification be recognised? Provide details.</p>

Qualification Applicability		
Disclaimer: If a qualification is applicable to other Licence Category/ Categories, it may be recognised as such.		
4.1 Please note the following:		
<p>➤ <i>Applications will only be considered for the licence Category / Categories and sub-categories selected below.</i></p> <p>➤ <u>Option 1: Recognition per Licence Category / Categories</u></p> <p><i>If the qualification must be recognised for a licence Category / Categories then selecting the relevant license Category / Categories will mean that the qualification should be recognised for all the financial products (subcategories) for that specific licence Category / Categories. (This option can be selected in conjunction with Option 3 below.)</i></p> <p>➤ <u>Option 2: Limited recognition – Recognition for selected financial product sub-categories ONLY</u></p> <p><i>If the qualification must be recognised ONLY for specific financial product sub-categories due to the limited scope of the content of the qualification, then only the financial product sub-categories must be selected for which the qualification should be recognised. (This option can be selected in conjunction with Option 3 below.)</i></p> <p>➤ <u>Option 3: Other</u></p> <p><i>If the qualification must be recognised for all key individuals and/or all compliance officers, then this must be indicated under Option 3. (This option can be selected in conjunction with Option 1 or Option 2 above.)</i></p>		
OPTION 1:		
Recognition per License Category / Categories		
<i>(Includes all financial product sub-categories)</i>		
	✓	Is the content of the qualification relevant the Licence Category / Categories selected?
Category I only		
Category II only		
Category IIA only		
Category III only		
Category IV only		
Category I and IV		
All Categories		

OPTION 2:			
Limited recognition per financial product sub-category / categories <i>(Limited to only the selected financial product sub-categories)</i>			
Financial sub-categories		<input checked="" type="checkbox"/>	Is the content of the qualification relevant to the financial product sub-category / categories selected?
1	CATEGORY I		
1.1	Long-term Insurance subcategory A		
1.2	Short-term Insurance Personal Lines		
1.3	Long-term Insurance subcategory B1		
1.4	Long-term Insurance subcategory C		
1.5	Retail Pension Benefits		
1.6	Short-term Insurance Commercial Lines		
1.7	Pension Fund Benefits		
1.8	Shares		
1.9	Money-market instruments		
1.10	Debentures and securitised debt		
1.11	Warrants, certificates or other instruments		
1.12	Bonds		
1.13	Derivative instruments		
1.14	Participatory interest in one or more collective investment schemes		
1.15	Forex Investment		
1.16	Health Service Benefits		
1.17	Long-term Deposits		
1.18	Short-term Deposits		
1.19	Friendly Society Benefits		
1.20	Long-term Insurance subcategory B2		
1.21	Long-term Insurance subcategory B2-A		
1.22	Long-term Insurance subcategory B1-A		
1.23	Short-term Insurance Personal Lines A1		
1.24	Structured Deposits		
1.25	Securities and instruments		
1.26	Participatory interest in a hedge fund		

OPTION 2:			
Limited recognition per financial product sub-category / categories <i>(Limited to only the selected financial product sub-categories)</i>			
Financial sub-categories		✓	Is the content of the qualification relevant to the financial product sub-category / categories selected?
2	CATEGORY II		
2.1	Long-term Insurance subcategory B1		
2.2	Long-term Insurance subcategory C		
2.3	Retail Pension Benefits		
2.4	Pension Fund Benefits		
2.5	Shares		
2.6	Money market instruments		
2.7	Debentures and securitised debt		
2.8	Warrants, certificates and other instruments		
2.9	Bonds		
2.10	Derivative instruments		
2.11	Participatory Interests in one or more collective investment schemes		
2.12	Forex Investment		
2.13	Long-term Deposits		
2.14	Short-term Deposits		
2.15	Long-term Insurance subcategory B2		
2.16	Long-term Insurance subcategory B2-A		
2.17	Long-term Insurance subcategory B1-A		
2.18	Structured Deposits		
2.19	Securities and instruments		
2.20	Participatory interest in a hedge fund		
2	CATEGORY IIA		
2A.1	Long-term Insurance subcategory B1		
2A.2	Long-term Insurance subcategory C		
2A.3	Retail Pension Benefits		
2A.4	Pension Fund Benefits		
2A.5	Shares		
2A.6	Money market instruments		
2A.7	Debentures and securitised debt		
2A.8	Warrants, certificates and other instruments		
2A.9	Bonds		
2A.10	Derivative instruments		
2A.11	Participatory Interests in one or more collective investment schemes		
2A.12	Forex Investment		

2A.13	Long-term Deposits		
2A.14	Short-term Deposits		
2A.15	Long-term Insurance subcategory B2		
2A.16	Long-term Insurance subcategory B2-A		
2A.17	Long-term Insurance subcategory B1-A		
2A.18	Structured Deposits		
2A.19	Securities and instruments		
2A.20	Participatory interest in a hedge fund		
3	CATEGORY III – ADMINISTRATIVE FSP		
3.1	Long-term Insurance subcategory B1		
3.2	Long-term Insurance subcategory C		
3.3	Retail Pension Benefits		
3.4	Pension Fund Benefits		
3.5	Shares		
3.6	Money market instruments		
3.7	Debentures and securitised debt		
3.8	Warrants, certificates and other instruments		
3.9	Bonds		
3.10	Derivative instruments		
3.11	Participatory Interests in one or more collective investment schemes		
3.12	Forex Investment		
3.13	Long-term Deposits		
3.14	Short-term Deposits		
3.15	Long-term Insurance subcategory B2		
3.16	Long-term Insurance subcategory B2-A		
3.17	Long-term Insurance subcategory B1-A		
3.18	Structured Deposits		
3.19	Securities and instruments		
3.20	Participatory interest in a hedge fund		
4	CATEGORY IV – ASSITANCE BUSINES FSP		

OPTION 3:			
Other			
	Key Individuals		
	Compliance Officer		

4.2.	Is there any additional information you can provide to motivate the relevancy and applicability of this qualification to the financial services industry, and/or financial products in particular?

Form QA 5 – Page 1 of 1

Legitimacy of Qualification

5.1.	You have stated the provider name in Form QA 2 item 2.12. Is there more than one provider that is delivering this particular qualification? Please provide the details of these providers below:
5.2.	Is there widespread recognition in the financial services industry of this particular qualification? Please motive your answer in detail:
5.3.	What is the current reputation / standing of this qualification within the financial services industry as well as in the training and education field?

Assessment Details

6.1.	<p>Please state what assessment methods / tests are used <u>DURING</u> the learning process? For example: written tests, group assignments, individual assignments, etc. Please provide as much details as possible regarding the assessment methods used:</p>
6.2	<p>Please state what assessment methods/ tests are used as a <u>FINAL</u> assessment at the <u>END</u> of the learning process (on completion of the qualification). For example: open book examination, closed book examination, portfolio of evidence, etc. Please provide as much details as possible regarding the assessment methods used:</p>
6.3	<p>Please provide an indication of what outcomes / objectives are assessed in the final assessment for this qualification?</p>
6.4.	<p>Please indicate what is the pass mark for the qualification:</p>

Qualification Sample

You have the opportunity to submit a relevant brochure, outline, etc. of the qualification that you are submitting for review and recognition. Please ensure that the information submitted here is relevant and provide additional information that are useful to evaluate the quality, content and applicability of the qualification.

If any of the information submitted should be treated as confidential, please indicate this below:

Please treat this qualification application and any additional documentation provided as confidential	YES - REQUIRED	NO – NOT REQUIRED
---	-----------------------	--------------------------

Signature of applicant

Date

Application Fee

A fee of *R2 568 is payable per application / per qualification, and proof of payment must be attached to this application form when submitting the application.

The following persons must be contacted to obtain the correct bank account details in order to make payment:

FSCA Finance Department

Contact person:

1. Mmaphori Serepo

012 422 2942

Mmaphori.Serepo@fsca.co.za

** The fees are effective from 10 March 2018 – please refer to (Government Notice 41432 –Determination of Fees payable to the Registrar of Financial Services Provider – 09 February 2018)*